

Membership renewal guidance

Membership renewals are due in January. It is the responsibility of both the member and their instructor to ensure that any renewals or new memberships are registered on time. If you are not insured, you will not be covered should any accidents occur to or by you during practice. As such, you will not be eligible to attend seminars, and would recommend that your dojo leader refrain from allowing you to attend weekly practice. With this in mind, I would request that all renewals are made and sent to me in bulk by a dojo or practice group leader where possible.

As many people now prefer to use online banking rather than personal cheques, I have drawn up the below guidance for you to follow when renewing:

- ◆ As above, return all renewals before **31st January** per dojo by the instructor where possible
- ◆ Please complete the form in **block capitals**
- ◆ A form is required for **both** postal and online/bank transfer payments
- ◆ **Payment online** – Please reference with membership number and name (e.g '66 D.Pallari')
 - If a new member reference with NEW and name (e.g 'NEW Joe Bloggs').
 - **Please include a screenshot or print out showing proof of payment** with your renewal form as I do not have access to the club accounts and will **not** issue an insurance slip without this.

Account name: Eikoku Roshukai
sort code: 05-00-64
account number: 40228579
Bank name: Yorkshire bank

- ◆ **Payment by cheque** - Cheques made payable to 'Eikoku Roshukai' with membership number and members name on reverse.
 - Please post to: Deborah Pallari
Eikoku Roshukai Membership Secretary
39 Cloverdale Gardens
High Heaton
Newcastle upon Tyne
NE7 7QJ

If you have any questions or issues please contact me on roshukai.membership@gmail.com

Kind regards,

Deborah Pallari

Eikoku Roshukai membership secretary

PROOF OF PAYMENT EXAMPLES:

